



Dear Parents:

Today your child is bringing a book home from the library. This book may be kept for one week. Please help your child with the following things:

- ✓ Make sure hands are clean when reading library books.
- ✓ Keep books away from food and beverages.
- ✓ Don't let books get wet. Water ruins books.
- ✓ Do not draw in, write in, or mark up library books.
- ✓ Keep books away from younger siblings and family pets.
- ✓ Turn pages carefully from the upper right-hand corner.
- ✓ Always use a bookmark instead of folding over a corner of a page.
- ✓ Protect the spine of the book by always using a bookmark rather than placing it face down with the pages open.
- ✓ Carry books in a plastic bag when returning in bad weather.
- ✓ Send damaged books to school for repair. Please do not mend library books at home.
- ✓ Help your child understand that he/she is responsible for taking care of books borrowed from our library. If a book is lost or damaged beyond repair, payment is required to cover the cost of a replacement.
- ✓ Return the book on time so others may enjoy it too.

Mrs. Gassaway
Didion Library